



AALBORG UNIVERSITY
DENMARK

Exchange partner Politecnico de Milano, Italy

Step by step-guide to a semester at the Politecnico de Milano for students from Structural and Civil Engineering (3rd semester)

Do you want to improve your chances for a great job when you graduate?

Studying abroad during your education can boost your resume. To a great extent, employers of graduates within engineering and science demand candidates with intercultural competences and strong linguistic skills.

A semester abroad gives you great opportunity to:

- challenge yourself professionally
- encounter new cultures
- strike up new acquaintances and expand your network
- strenghten your English skills
- upgrade your resume with international experience
- grow personally

Go study abroad and experience the world!



Step 0: I study Structural and Civil Engineering, and I want to study abroad for a semester

Where do I start?

Step 1: Which courses should I choose?

Before choosing your courses, you can talk to your study coordinator regarding credit transfer. By choosing courses that award at least 30 ECTS credits, your stay abroad can count for one whole semester.

During one semester, you should gain 30 ECTS credits. By choosing courses awarding for instance 40 ECTS credits, you are sure to get enough credits even if a course falls through.

You can study the following courses at the Politecnico de Milano:

<http://www.polinternational.polimi.it/educational-offer/laurea-magistrale-equivalent-to-master-of-science-programmes/>

Your study coordinator can help you with your academic guidance:

Thomas Ruby, +45 9940 8554, trb@civil.aau.dk

List of approved courses

Course no.	Course title	ECTS
	Retrofitting Design of Structures Subjected to Seismic, Impact and Blasting Loading	10
	Emergency Plans for Hydrogeological Risk	20

Step 2: How can I be nominated for an exchange place at the Politecnico de Milano?

- First, you should contact the International Office, Mariann Simonsen, mas@adm.aau.dk
- Next, you need to be approved for an exchange place. This is necessary in order to transfer credits for your stay. International Office will help you get approved for the exchange place.

When approved for an exchange place by the International Office, you can apply for pre-approved credit transfer via your study board.

International Office: Mariann Simonsen, mas@adm.aau.dk, phone: +45 9940 9650

Step 3: How do I apply for pre-approved credit transfer?

When the International Office has granted you an exchange place, you can apply for pre-approved credit transfer with your study board. You need 30 ECTS for one semester, which typically corresponds to 3-5 courses. By signing up for an extra course, you are sure to have enough credits even if one course falls through.

- In order to have your credits transferred, you need to fill out an application form to your study board: <http://www.en.ses.aau.dk/students-employees/rules-and-regulations/application-for-credit-transfer/>

Please contact your study board secretary for further information.

Step 4: How do I apply to the Politecnico de Milano?

When approved for an exchange place, the International Office will contact you via your student email and provide you with needed information in order to apply to Politecnico de Milano. The email will include information about application deadline, how to apply (application form for exchange students) and documents required.

Step 5: How do I get accommodation in Milano?

The Politecnico de Milano will help international students to get accommodated. You typically pay €350 - €650 / month (depending on the area, the kind of room and any programme benefits you may have access to)

- Please find more information on the following link: <http://www.residenze.polimi.it/?l=1>
- You can also contact the university's accommodation service at residenze@polimi.it

Step 6: What is student life like at the Politecnico de Milano?

You can find information on student life, living expenses, cultural activities etc. here: <http://www.polinternational.polimi.it/life/living-in-italy/useful-information/>

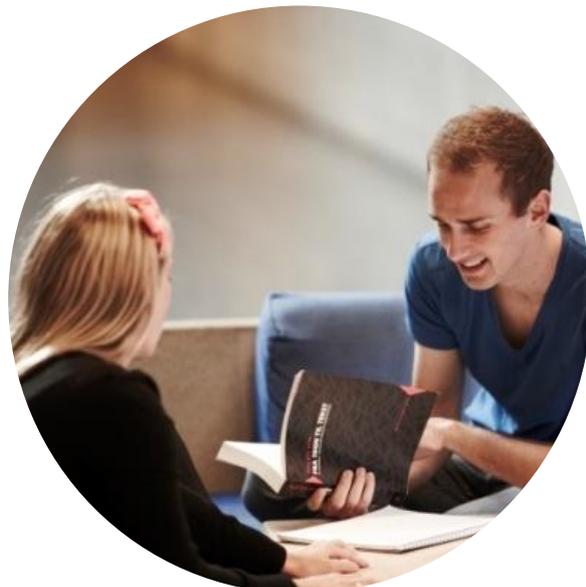
Politecnico de Milano on Facebook: <https://www.facebook.com/polimi?rf=112137465469812> Politecnico de Milano on YouTube: <http://www.youtube.com/user/polimi>

Milano is a city with so many opportunities both in terms of culture, sports, and other activities. You can find further information about what to experience in Milano here:

In general: <http://www.turismo.milano.it/wps/portal/tur/en>
Information about the city: <http://www.aboutmilan.com/>
Culture: <http://www.turismo.milano.it/wps/portal/tur/en>

FACT: Politecnico de Milano has 38.000 enrolled students.

The university ranks first in Italy in the five research areas: Civil and Structural Engineering, Chemical Engineering, Computer Science, Mechanical Aeronautical and Manufacturing Engineering, and Mathematics



Step 7: How do I finance my stay?

You have plenty of opportunities when it comes to financing your stay. If you are eligible for the State education grant (SU) you can bring it with you, and you can apply for a series of scholarships. Below you will find a structured overview of the possibilities and on the International Office's website you will find more information:

<http://www.internationaloffice.aau.dk/scholarships-grants/aau-internationalisation-pool/>

State education grant (SU)

You can receive your State education grant (SU) abroad as long as you have a pre-credit approval from your study board.

AAU internationalisation pool

You can apply for subsidies from the AAU internationalisation pool. The amount, you will receive, depends on the number of applicants. You can apply here: <http://www.internationaloffice.aau.dk/scholarships-grants/aau-internationalisation-pool/>
Deadline for application: 1 March /1 November

General scholarships

You can apply for a series of scholarships:

www.legatnet.dk

www.nordeafonden.dk/legater-til-kandidatstuderende

www.scholarshipportal.eu

<https://studerendeonline.dk/legater>

www.studyabroadfunding.org

www.udiverden.dk

In addition, you can consult *Legat håndbogen* (Scholarship handbook). The book can be found in stores or at Aalborg University Library.

Scholarships for students within the field of engineering and science

www.augustinusfonden.dk

www.henryogmaryskovsfond.dk

www.ida.dk/content/soeg-et-legat-eller-et-laan

www.khf.dk

www.nordjyskeholding.dk/da/fakta/samfund.aspx

www.oticonfonden.dk

www.shawslegat.dk/

You are not to pay taxes of scholarships granted for a stay abroad if you do spend the money for this purpose and can document this.

International Office at AAU: Mariann Simonsen, mas@adm.aau.dk, phone 99 40 96 50

Student counsellor for the Civil Engineering programmes: civil.sg@ses.aau.dk

Step 8: Do I need a visa?

As a Danish citizen, you do not need to have a visa in order to study in Italy. Other nationalities are advised to consult:

http://www.esteri.it/visti/index_eng.asp

Step 9: What about insurance?

Insurance is important when you travel abroad.

- You can choose for instance:
 - www.aonstudentinsurance.com
 - www.caremed-travelinsurance.com
 - www.europæiske.dk
 - www.gouda.dk
 - www.ida.com
 - www.ihl.com
 - www.ips-lippmann.com/ips
 - www.studenterforsikring.dk

Important contact information

- The Civil Engineering study board:
 - Study board secretary Ann Cathrine Criddle, acc@civil.aau.dk, phone 99 40 85 32
 - Study coordinator Thomas Ruby, trb@civil.aau.dk, phone +45 9940 8554
 - Student counselor civil.sg@ses.aau.dk
- AAU International Office: Mariann Simonsen, mas@adm.aau.dk, phone 99 40 96 50
- Former student who has studied abroad: Teodora Comsa
Can be contacted via e-mail (in English): teo_comsa@yahoo.com

Facts about Milano

- Milan is the second-largest city in Italy
- Milan is the main industrial, commercial and financial centre of Italy and a leading global city
- Milan has more than 2 million annual visitors
- Milan has several cultural and educational institutions that host more than 185,000 students altogether
- Milan will host the 2015 Universal Exposition



More opportunities to study abroad

- Università Degli Studi De Bologna, Italy
- Università Degli Studi De Padova, Italy
- INSA, France
- <http://exchangeagreements.aau.dk/>

